



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/WESTERN RECRUITING REGION
SAN DIEGO, CALIFORNIA 92140-5001

DepO 1740.1A
5C
12 JUL 1994

DEPOT ORDER 1740.1A w/ ch 1

From: Commanding General
To: Distribution List

Subj: SOLICITATION AND COMMERCIAL ENTERPRISES BY CIVILIAN VENDORS

Ref: (a) SECNAVINST 1740.2D (NOTAL)
(b) MCO P1700.27, MWR POLICY MANUAL (NOTAL)

1. Purpose. To publish instructions for the control of civilian vendors engaged in conduction business on board MCRD, San Diego.

2. Cancellation. DepO 1740.1

3. Information

a. The granting of permission, as well as the denial, withdrawal, or suspension of the privilege of doing business on board MCRD, San Diego, are the prerogatives of the Commanding General and will be exercised in accordance with reference (a).

ch 1
b. It is the primary mission of Marine Corps Community Services (MCCS) to provide military personnel and their dependents with articles and services necessary for their health, comfort, and convenience, at reasonable prices. Except for the operation of facilities or the furnishing of services otherwise provided for by regulations, MCCS will, by direct operation or contract, provide all services authorized by reference (b).

c. This policy does not preclude nor prohibit members of this command, or their dependents from making arrangements for any commercial firm to visit their quarters on base in order to perform a specific service. Vendors providing a continuing-type service, e.g., diapers or bottled water, are required to obtain a business pass and possess an identification card. A vendor making a one time delivery is exempt from the foregoing.

d. Certain firms are authorized by letter to deliver food and other items to individuals upon their specific order. This authorization does not permit items or quantities in excess of that specifically ordered by the individuals to be introduced on this base. Any delivery vehicles operating under this authority with goods on board contrary to this policy will be ordered off the base and the authorization revoked.

e. Vending machines and vending trucks provide a service to military and civilian personnel and are a significant source of funds for MCCS. Therefore, all suspected unauthorized vendors are to be reported to the Military Police.

12 JUL 1994

4. Policy

a. The sale of merchandise, food, or other services, except those listed in paragraph 3b, below, will be controlled by the Assistant Chief of Staff (AC/S), MCCS as follows:

(1) Contracted Services

(a) Requests for installation or removal of contracted vending machines and vending (lunch) trucks shall be made in writing directed to the AC/S, MCCS ATTN: Management Analysis Control Office. Requests for removal of machines shall contain the reason(s) for such action being necessary.

(b) Vendor's service personnel will check servicing of the machines and police the immediate area each time the machines are serviced. Machines will be kept clean and sanitary by vendor's service personnel.

(2) Non-Contracted Services

(a) Authorized civilian vendors may operate within MCRD, San Diego providing only the services or products set forth in their letter of authorization and only in response to a specific order of goods or invitation of the specific individual.

(b) Door to door soliciting is prohibited.

(3) Distribution and Sale of Newspapers. Newspapers contracted by MWR may be delivered by paper carriers and made available at newspaper racks located throughout MCRD.

(4) Complaints and Requests for Service. Complaints and requests for service shall be directed to the Retail & Services Director.

b. The distribution or solicitation of information, insurance, financial services, and educational services will be controlled by the Depot Inspector. Requests shall be made in writing directed to the Depot Inspector.

c. Denial and Withdrawal of Solicitation Privileges

(1) Permission to solicit may be denied or withdrawn in any case in which the soliciting activity is determined to be in conflict with the best interest of the command. Other specific causes for withdrawal or denial of solicitation privileges include:

(a) Secretary of the Navy action extending denial or withdrawal of permission throughout the Department of the Navy.

1 2 JUL 1994

(b) Failure to meet or maintain licensing and other regulatory requirements of this Order.

(c) Commission of any practices prohibited in this Order.

(d) Substantiated complaints or adverse reports regarding quality of goods, services, or commodities, or the manner in which they are offered for sale.

(e) The applicant had been ordered not to enter MCRD by the Commanding General pursuant to his authority under Title 18, U.S. Code, ~ 1382.

(f) The business, store, or company which the solicitor represents was ruled "off-limits" by the Armed Forces Disciplinary Control Board.


(2) If permission to solicit is revoked for cause, re-application will be considered as soon as the problem resulting in the denial is resolved.

5. Action

a. Individuals or firms desiring to conduct business, or provide a service for individuals at MCRD as private persons (as opposed to the Marine Corps as a governmental agency) will set forth the type and manner of business which they desire to conduct and address their requests to the Assistant Chief of Staff, MWR or to the Depot Inspector as appropriate. If the need for the service is determined to be valid, the vendor will be granted authority to provide it in accordance with reference (b). The vendor will be provided a letter either granting or denying permission to do business at MCRD within the limitations stated. If permission is granted to do business, the letter will provide authority for the Provost Marshal to issue a business pass and base decal which will be valid for up to one year.

b. Business passes and vehicle decals will be issued by the Provost marshal, as required.

5. Applicability. This Order is applicable to all commands, organizations, units, and activities located on MCRD.


E. L. GOBELI
Chief of Staff
Acting

DISTRIBUTION: A



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/WESTERN RECRUITING REGION
1600 HENDERSON AVENUE SUITE 238
MCRD SAN DEIGO, CALIFORNIA 92140-5001

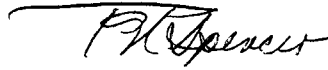
DepO 1740.1A
14
DEC 04 2001

DEPOT ORDER 1740.1A Ch 1

From: Commanding General
To: Distribution List

Subj: SOLICITATION AND COMMERCIAL ENTERPRISES BY CIVILIAN VENDORS

1. Purpose. To direct a pen change to the basic Order.
2. Action.
 - a. On page one, paragraph 3b, cross out "Morale, Welfare and Recreation, (MWR)" and replace with "Marine Corps Community Services (MCCS)."
 - b. On page one, paragraph 3b and 3e, cross out "MWR" and replace with "MCCS".
 - c. On page two, paragraph 4a, cross out "MWR" and replace with "MCCS".
 - d. On page two, paragraph 4(1)(a), cross out "MWR" and replace with "MCCS".
3. Filing Instructions. File this change transmittal immediately behind the signature page of the basic Order.


T. W. SPENCER
Chief of Staff

DISTRIBUTION: A

